

**TOWN OF SOMERS  
CIVIL PREPAREDNESS ADVISORY COMMITTEE  
MINUTES –REGULAR MEETING  
Friday, March 13, 2009  
7:30 a.m.  
Somers Firehouse**

1. **Call to Order:** The Civil Preparedness Advisory Committee meeting was called to order by Joe Tolisano at 7:35 a.m.
2. **Members Present:** Joe Tolisano, David Pinney, Mike Provencher, Maynard Suffredini, Ed Pagani, Dan Thayer, Art Hoza, Bob Cafarelli, Sgt. Claudio
3. **Emergency Response Plan Briefing**
  - a. EOC Equipment Update: The center is now equipped with a new LCD panel and related communications equipment. A police radio will be added to the center to provide listening capability when a trooper is not present in the center and two way communications for the police member of the EOC. The grants administrator has agreed to fund the firehouse server out of the EOC grant. Frank Falcone will look at wiring the center for the police radio.
  - b. R-911 issues – status – the upgrade have been completed and the committee felt a system wide test should be initiated within the next 3 months.
  - c. CERT Update - Team has graduated and should be formally introduced to the Civil Preparedness Committee at the earliest possible date. The team received as part of their training a CERT kit with vests and gear to conduct operations.
  - d. Tabletop Exercise Plan – Frank Falcone and Joe Tolisano will begin drafting an exercise plan that will include the CERT team, EOC and school system for an event later this summer. Possible scenario is a bus accident during rush hour at the school entrance.
  - e. Mike Provencher requested the town truck radios be programmed to the school maintenance frequency. The schools can contact public works, however, public works cannot contact the schools. Frank Falcone will program the radios.

4. **Approve 2/6/09 meeting minutes**

It was MOVED (Dave Pinney) and SECONDED (Joe Tolisano) to approve the 2/6/09 meeting minutes. Approved.

The next Civil Preparedness Advisory Council meeting is April 3, 2009 at 7:30 a.m. at the fire house. The committee meets the first Friday of every month.

5. **Adjournment**

It was MOVED (J. Tolisano) and SECONDED (M. Provencher) PASSED to adjourn the Civil Preparedness Advisory Committee meeting at 8:13 a.m.

Respectfully Submitted,

Joseph Tolisano  
Emergency Management Director  
Recording

*Minutes are not official until approved by Civil Preparedness Advisory Committee at a subsequent meeting*